Planning duty 1: Curriculum

	Issue	What	Who	When	Outcome	Review
Short term	Staff members do not know whether the curriculum is accessible	Audit of the curriculum	Headteacher, teachers, SENCO	Spring 2027	Management and teaching staff are aware of the accessibility gaps in the curriculum	Summer 2029
	Staff members do not have the skills to support pupils with SEND	INSET provided to staff members Training for teachers on differentiating the curriculum	Headteacher, external advisors, SENCO	Summer 2026	Action Plan in place to upskill staff, including those working 1:1 with children	Autumn 2026
Medium term	School trips do not take into account pupils with SEND	Needs of pupils with SEND are incorporated into the planning process	Teachers, SENCO	Spring 2028	Planning of school trips takes into account pupils with SEND	Summer 2030
Long term	Pupils with SEND cannot access lessons	Provide tablets and other adjustments for pupils with SEND	Headteacher, ICT manager, SENCO	As required by individual	Pupils with SEND can access lessons- some individuals do currently have access to technology	Ongoing

Planning duty 2: Physical environment

	Issue	What	Who	When	Outcome	Review
Short term	Management does not know if the school's physical environment is accessible	Audit of physical environment	SLT & Estates Manager	Spring 2027	School is aware of accessibility barriers to its physical environment and will make a plan to address them	Summer 2029
	Learning environment of pupils with visual impairments is not accessible	Incorporation of appropriate colour schemes	SENCo	As required for children presenting with VI	Learning environment is accessible to pupils with visual impairments	As required
Medium term	Consider hearing loop with those with impairment	Loop system in main hall	Admin Team	Summer 2028	Access for those with hearing impairment catered for	Autumn 2030
Long term						

Planning duty 3: Information

	Issue	What	Who	When	Outcome	Review
Short term	Management staff do not know whether school information is accessible	Audit of information and delivery procedures	SENCO, ICT manager	Autumn 2026	School is aware of accessibility gaps to its information delivery procedures	Summer 2028
	School does not know how to make written information accessible	Schools seeks good practice advice	SENCO	Spring 2027	School is aware of local services for converting written information into alternative formats	Autumn 2029
Medium term	Written information is not accessible to pupils with visual impairments	Provide written information in alternative formats Incorporate appropriate colour schemes when refurbishing and install window blinds	SENCO, ICT manager	As required	Written information is fully accessible to anyone with visual impairments	As required
Long term						