



DOCUMENT CONTROL

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Document Path & Filename	I Am Compliant/Policies and Procedures/Policy Stack 2019/ETAT0009_19.1_Charging Policy	
Document Reference	Charging Policy	
Version	19.1	
Status	Approved	
Publication Date	June 2014	
Related Policies	Finance Handbook	
Review Date		
Approved/Ratified by	CEO	Date: May 2018
<p>Distribution:</p> <p>All staff through 'I Am Complaint' Policy file.</p> <p>Please note that the version of this document contained within the Policy Folder on Staff General is the only version that is maintained.</p> <p>Any printed copies should therefore be viewed as "uncontrolled" and as such, may not necessarily contain the latest updates and amendments.</p>		

Version	Date	Comments	Author
19.1	May 2018		Ros Farrell.

Educate Together Academy Trust Charging Policy

General Statement

Charging for School Activities Education Act 1996 (Section 451)

Schools may invite, but not require, parents/carers to make voluntary contributions to the school's activities in order to enhance what is otherwise provided e.g. school visits or journeys.

Charges may be made for the cost of activities provided outside school hours except where the activity is specifically required by nation curriculum legislation.

Schools are prohibited from charging for any activity undertaken within normal school hours except for board and lodging on residential courses.

Voluntary contributions

We cannot charge for activities which are part of the normal day or part of the National Curriculum, but we can ask for voluntary contributions.

Examples of circumstances where we might ask for voluntary contributions include:

- Transport to swimming
- Transport on visits
- Admission charges for off site visits

Why do we need to do this?

We want to offer a wide range of activities to broaden your child's experience, but without parental help we can't afford to do everything we would like.

What happens if I am unwilling to pay?

Your contribution is voluntary. Your child will not be excluded from the activity or made aware of this. However, if we do not receive enough contributions, we may have to cancel the activity.

What happens if I cannot pay?

Parents in receipt of Pupil Premium funding for their child may not need to make voluntary contributions. You should write or speak to the Headteacher in confidence.

Will my voluntary contribution pay for people who have not paid?

No. We will not ask parents to pay extra to make up the difference for those who have not paid.

Our promise to you:

We will tell you at the beginning if the activity cannot be funded without voluntary contributions. We will aim to give you at least 4 weeks' notice of visits requiring voluntary contributions. All high cost visits such as residentials will have a staggered payment for those that wish.

Optional extras

We may charge for the following:

- Study books or materials if you wish your child to on them.
- Cookery ingredients if your child will bring the result home
- Materials for after-school clubs
- Visits outside the school day e.g. football match coaches: theatre trips
- Musical instrument tuition